



Purpose

The CCAEA Project of the Year Awards was established to honor and recognize outstanding capital improvement projects and the County personnel responsible for the projects produced by counties within California. IT'S FREE to submit!

Completing Nomination Form

This nomination form is required to submit your project for consideration. While all fields should be completed, if a field does not apply to your project, please indicate so. Please be as concise as possible in your submission. You may submit more than one project and each submission should have its own nomination form with attachments. Your photographs and graphics may be submitted in JPG or PDF file format as long as the images are of sufficient quality to be used online. We suggest at least 150 DPI. Your submission should not exceed nine (9) pages. You may submit more than six images as long as the total submission is not more than (9) pages—this means you could include multiple images with a single PDF file.

You can find examples of the winning nominations from 2014 on www.ccaea.org web site under the Awards page. If you need assistance please feel to contact a member of the CCAEA Awards Committee. Email your completed nomination(s) to awards@ccaea.org no later than 5 p.m. on January 12, 2015. Good Luck!

Awards

Project of the Year Awards will be given in three divisions:

1. Large Counties, population greater than 500,000
2. Medium Counties, population between 130,000 and 500,000
3. Small Counties, population less than 130,000

The Grand Award will be awarded to one of the three Project of the Year winners.

Peoples' Choice Award will be awarded based upon a vote by County General Services Association Academy attendees.

Evaluation Criteria

- A. *Project Benefits* – community and/or employee enhancements, benefits to County organization, benefits to strengthen community, improve service delivery, and improve work environment.
- B. *Community/Employee Enhancement* – benefits to strengthen community, improve service delivery, improve work environment.
- C. *Cost Saving Measures* – reduced project cost/value engineering, reduce operations/maintenance costs, avoided costs through improved service delivery.
- D. *Aesthetics* – appropriateness of facility in surrounding context, strength of visual appeal.
- E. *Sustainability* – demonstrated environmental responsibility during design, construction, operations and maintenance of project.
- F. *Innovation* – a new practical approach or project type for submitting county that resulted in a successful project.
- G. *Creative Funding Approach* – financing plan that leverages local dollars/minimizes direct County cost.
- H. *Partnerships (public and private)* – using projects as a vehicle to build/strengthen relationships, demonstrated collaboration with and buy-in from non-County stakeholder.

NOMINATION FORM
2015 Project of the Year Award

Deadline: **January 12, 2015; 5:00 PM** (*electronic submittals only*)

Total submission, including nomination form and photos, may not exceed nine (9) pages. The nomination form has an electronic signature feature, simply click the “sign” save or print the nomination form as a PDF file then email to: awards@ccea.org.

Project Name:

Project Completion Date:

Must be substantially completed (95%) and available for public use as of December 31, 2014. Only projects completed within the past five (5) years are eligible for award.

Project Description (300 words or less):

County:

County Category:

- Large, population greater than 500,000
- Medium, population between 130,000 and 500,000
- Small, population less than 130,000

Nominated by:

Title:

Agency/Department:

Address:

Phone:

Email:

Project Team

Project Manager:

Architect of Record (if applicable):

Structural Engineer of Record (if applicable):

Mechanical Engineer of Record (if applicable):

Electrical Engineer of Record (if applicable):

Plumbing Engineer of Record (if applicable):

Prime Contractor of Record (if applicable):

Evaluation Criteria

In 150 words or less for each criterion, please complete each that may apply, otherwise, indicate as Not Applicable.

Project Benefits:

Cost Saving Measures:

Aesthetics:

Sustainability:

Innovation:

Creative Funding Approach:

Partnerships (public and private):

Photographs – Include a minimum of three photographs and one graphic (site/floor/other drawing) with descriptive information (*limited to 25 words*) below and email files separately. Number each image file to insure that they are correctly assembled for the Jury. Digital images may be JPEG format (150 dpi) or a PDF file. Multiple images may be submitted in the PDF file as long as they are individually identified.

Note: Electronic file name should have no spaces and include: *county name, project number and image number* (i.e. CountyNameProject#Image#.jpg)

Image One:

General Overview Image-Exterior Photograph

Image Two:

General Overview Image-Interior Photograph

Image Three:

General Overview Image-Detail Photograph

Image Four:

Could be graphic, drawing, or other image type

Image Five:

Could be graphic, drawing, or other image type

Image Six:

Could be graphic, drawing, or other image type

I understand that the contents of this entry become the property of CCAEA and will not be returned. I further understand that CCAEA shall have the right to make all text and photos, if any, available for publication without compensation, real or implied, and without claim by nominees against the jury, CCAEA, or individual CCAEA members.

County:

Project:

Name:

Electronic Signature

Date